

TOWN OF LANESBOROUGH SELECTMEN'S MEETING

Submitted by Diane Stevens, Town Secretary

September 26, 2016

Present: Mr. John Goerlach, Chair
Mr. Robert Ericson
Mr. Henry Sayers
Mr. Paul Sieloff, Town Manager

Warrants: Warrants Signed

The meeting was opened by John Goerlach at 6:00 p.m.

1) Public Comment

None.

2) Permit(s) / Contract(s) / Use of Town Property or Notification to Town of Community Event / Appointment(s)

Road Opening Permit – D. Condrion Construction, Inc. – 198 Narragansett Avenue

Mr. Sieloff presented the Board with a Road Opening Permit from D. Condrion Construction, Inc. for 198 Narragansett Avenue to the causeway together with conditions as set forth in a Memorandum dated September 21, 2016 from DPW Director William Decelles. Mr. Goerlach and Mr. Sayers stated that the Town Manager should work with the DPW Director on a bonding requirement. Motion 16-144. Motion made by Henry Sayers to approve the Road Opening Permit of D. Condrion Construction, Inc. for 198 Narragansett Avenue to the causeway with the conditions as set forth in a Memorandum dated September 21, 2016 from DPW Director William Decelles and also include a bonding requirement which will be determined by the DPW Director, seconded by Robert Ericson. Motion carried 3-0. Mr. Sieloff stated that he would discuss the bonding requirement with DPW Director Decelles in the morning.[#1]

Appointment of Dale Newberry – Part Time Police Officer

Mr. Sieloff presented the Board with a letter from the Police Advisory Review Committee recommending that the Board appoint Dale Newberry as a Part-Time Police Officer. Chief Timothy Sorrell introduced Mr. Newberry to the Board and stated that he has over 31 years of experience, lives in Town, has children in school and is part-time academy trained. Mr. Newberry just recently retired from the Berkshire County House of Correction. Mr. Sayers asked if Mr. Newberry was replacing any current officers. Chief Sorrell stated that he is expecting a part-time officer's retirement in December. Motion 16-145. Motion made by Henry Sayers to appoint Dale Newberry as a Part-Time Police Officer for the Lanesborough Police Department, seconded by Robert Ericson. Motion carried 3-0. The Board congratulated Mr. Newberry and welcomed him aboard.[#2]

3) Proposed Criminal Offender Record Information (CORI) Acknowledgement Form for inclusion in Employment Application

Mr. Sieloff presented the Board with a proposed Criminal Offender Record Information (CORI) Acknowledgement Form which he would like to include in the Town's Employment Application. Mr. Sieloff stated that Town Counsel had informed him that this would allow the Town to perform a CORI check on potential employees before they are hired. Motion 16-146. Motion made by Robert Ericson to approve the Criminal Offender Record Information (CORI) Acknowledgement Form to be included in the Town's Employment Application, seconded by Henry Sayers. Motion carried 3-0.[#3]

4) Proposed Lanesborough Police Canine (K9) Policy

Mr. Sieloff presented the Board with a proposed Canine Policy which Chief Sorrell would like to implement. Chief Sorrell stated that the current canine certification had expired and he would like this

policy put in place by the Board to protect the Town from any the liability. Chief Sorrell stated that the Adams and Dalton Police Departments both have policies in place. Chief Sorrell reviewed the policy with the Board. Chief Sorrell stated that the canine unit is suspended until a policy is in place. Motion 16-147. Motion made by Henry Sayers to approve the Lanesborough Police Canine (K9) Policy as presented, seconded by Robert Ericson. Motion carried 3-0. [#4]

5) Proposed increase to DPW Fee Schedule and revised DPW Permit Applications

Road Opening Permit Application - Permit to Modify, Relocate or Construct a Driveway - Application/Permit to Maintain a Direct Connection to Storm Sewer System (MS4) - Trench Permit Application

Mr. Sieloff stated that the fees for the Department of Public Works have not been increased in many years and presented the Board a proposed schedule. Mr. Sayers stated that he would like to increase the deposit fee on the Curb Cut or Driveway Permit to \$1,000.00 for projects that involve black-top and \$600.00 for projects without black-top. Mr. Goerlach would like to leave the Trench Permit fee at \$35.00. The Board reviewed the revised applications. Motion 16-148. Motion made by Henry Sayers to approve the increase in the Curb Cut or Driveway Permit fees as follows: \$700.00 for projects without black-top (\$100.00 filing fee and \$600.00 refundable deposit if work is completed within 180 days from date of permit); \$1,100.00 for projects with black-top (\$100.00 filing fee and \$1,000.00 refundable deposit if work is completed within 180 days from date of permit); Permit to Connect to Storm Sewer System \$400.00 (\$100.00 filing fee and \$300.00 refundable deposit upon completion and inspection of work by the DPW Director), seconded by Robert Ericson. Motion carried 3-0. The Road Opening Permit fee will remain at \$100.00 and the Trench Permit will remain at \$35.00. [#5-#9]

6) Revised Aggregation Plan – Colonial Power Group, Inc.

Mr. Sieloff informed the Board that he was contacted by Colonial Power Group, Inc. relative to the Town's revised Aggregation Plan and the only remaining step in the process is to have the Board vote on the approved Plan. Mr. Ericson asked if it was voluntary sign up for residents. Mr. Sieloff stated that it was a voluntary opt out. Motion 16-149. Motion made by Henry Sayers to approve the revised Aggregation Plan with the Town and Colonial Power Group, Inc., seconded by Robert Ericson. Motion carried 3-0. [#10]

7) Approval of proposed Board of Health and Conservation Commission Bylaws

Mr. Sieloff informed the Board that these were the last remaining set of Bylaws for non-elected Boards to be approved. Motion 16-150. Motion made by Henry Sayers to approve the Board of Health Bylaws as presented, seconded by Robert Ericson. Motion carried 3-0. Motion 16-151. Motion made by Henry Sayers to approve the Conservation Commission Bylaws as presented, seconded by Robert Ericson. Motion carried 3-0. Mr. Sieloff stated that these Bylaws will be forwarded to each Board. [#11 & #12]

8) Questions/Issues for Semi-Annual Joint Meeting with Lanesborough Elementary School Committee

Mr. Sieloff stated that at previous meetings the Board discussed having a joint meeting with the Elementary School Committee. Mr. Sieloff stated that the Committee would like the Board to provide them with a list of questions/issues before the meeting. Mr. Sieloff stated that one question he would like to pose would be regarding housing the Superintendent's office at the Elementary School. The Board stated that they would like to discuss the following items: budget discussions, school repairs, and long term maintenance. Ray Jones asked the Board if Finance Committee members could attend this meeting. Mr. Sieloff stated that it was an open meeting. Ray Jones would also like to discuss choice students, charter schools and tuition costs. Mr. Sayers stated that he would like the School Committee to provide a list of questions for the Board before this meeting as well. Ron Tinkham stated that the Board should discuss regionalization. Mr. Goerlach would like to invite Carrie Greene to attend this meeting. Mr. Sieloff stated that he would present these topics to the School Committee and invite Carrie Greene when a date has been scheduled.

9) Town Hall Repairs

Mr. Goerlach asked about the status of the grant for the repairs to the Town Hall front stairs. Town Secretary Diane Stevens stated that the grant has been submitted and will be reviewed at the end of October and the Town will know the status by the middle of November. Mrs. Stevens informed the Board that the grant, if approved, would cover the cost of the engineering fees for the stair repairs but not the actual repairs.

10) Approval of carpeting project in Town Hall

Mr. Ericson stated that he would like to wait to install new carpet until all the walls are replaced and insulated. Mr. Goerlach stated that he could have someone give price to repair carpet.

11) Settlement with abutter on landfill monitoring issue

Mr. Sieloff presented the Board with a proposed Full Release and Settlement Agreement between the Town and Joseph and Lisa Trybus for their review. Motion 16-152. Motion made by Henry Sayers to approve the Full Release and Settlement Agreement between the Town and Joseph and Lisa Trybus, pending final settlement amount seconded by Robert Ericson. Motion carried 2-0. John Goerlach abstained from vote. [#13]

12) Other business which could not have been reasonably foreseen within 48 hours of the meeting.

None.

13) Selectmen's Items

Mr. Sayers would like Mr. Sieloff to contact the Department of Conservation and Recreation regarding the gate on Potter Mountain Road. Mr. Sayers stated the DCR opens and closes the gates at Balance Rock and would like to see if they would do the same on Potter Mountain so hunters could have access and keep it closed on weekends. Mr. Sieloff stated that he would contact DCR. Mr. Goerlach suggested possibly posting a sign with hours it would be open and closed. Mr. Goerlach asked Mr. Sieloff the status of the repairs to the Town Hall front stairs. Mr. Sieloff stated that he would possibly have the information by Wednesday and will forward it to Mr. Goerlach. Mr. Goerlach asked Mr. Sieloff about the Mangiardi water line project. Mr. Sieloff stated that no agreement has been made. Mr. Goerlach would like to set up a meeting with the Water Department to settle this. Mr. Sieloff will set up a meeting. Mr. Sayers asked about the status of the job search for the Town Accountant. Mr. Sieloff stated that there are a couple of candidates with municipal experience. Mr. Sieloff stated that he will probably interview 5 candidates next week and hopefully have someone in place by the end of October. He will have better report at the Board's next meeting. Mr. Goerlach announced that the Town received the new fire truck and that the old truck will be sold at auction.

14) Town Manager Report

Mr. Sieloff stated that candidates for the RFP for the solar project across the street were in today. Consultant, Beth Greenblatt and Mr. Ericson brought bidders to the proposed site. Mr. Jones does not believe that panels should be installed or they should be screened. Mr. Ericson stated that the Town voted at Town Meeting to install the panels. Mr. Goerlach told Mr. Jones to attend Planning Board meetings for more information. Mr. Ericson stated that the Town will receive lease payments for the panels. Mr. Sieloff stated that it is part of the green initiative to help with global warming. Mr. Sieloff stated that at one point it was estimated that the Town will make \$40,000 to \$100,000 a year with taxes and lease payments. Mr. Sieloff updated the Board with respect to the Town's EMT services. Mr. Sieloff has been having meetings with different departments to try to keep it a viable service and will have more information for the Board at their next meeting. Mr. Sayers would like to be included in these meetings.

15) Approve Minutes

Motion made by Henry Sayers to approve the Regular Session Minutes of September 8, 2016, seconded by Robert Ericson. Motion carried 3-0. Motion made by Henry Sayers to approve the Minutes of September 12, 2016, seconded by Robert Ericson. Motion carried 3-0.

16) Adjournment

Motion to adjourn meeting made by Henry Sayers, seconded by Robert Ericson. Motion carried 3-0. Meeting adjourned at 7:11 p.m.

Footnotes:

- [#1] Road Opening Permit – D. Condrion Construction – 198 Narragansett Avenue to Causeway
- [#2] Police Advisory Review Committee Recommendation Letter – Dale Newberry
- [#3] Proposed CORI Acknowledgement Form
- [#4] Proposed Lanesborough Police Canine (K9) Policy
- [#5] Proposed DPW Fee Schedule
- [#6] Proposed Road Opening Permit
- [#7] Proposed Permit to Modify, Relocate or Construct a Driveway
- [#8] Proposed Application/Permit to Maintain a Direct Connection to Storm Sewer System (MS4)
- [#9] Proposed Trench Permit Application
- [#10] Colonial Power Group, Inc. Revised Aggregation Plan
- [#11] Proposed Board of Health Bylaws
- [#12] Proposed Conservation Commission Bylaws
- [#13] Proposed Full Release and Settlement Agreement – Joseph & Lisa Trybus